



Children's Aid Society of Algoma

Minutes of the Board of Directors Meeting

April 26, 2018 – 5:30 p.m.

Wawa Motor Inn – Wawa, Ontario

PRESENT:

Board Members: Wes Moore, Christine Pascall, Tracey Talvitie (teleconference), Ann Cuzzolino (teleconference), Roseanne Biocchi (teleconference), Rose Cameron, Sherri Cleaves, Danette Mathias, Michelle Proulx, and Sean Sparling (teleconference).

Executive Director: Kim Streich-Poser.

Staff Members: Tracy Willoughby, Trina Colizza, and Mary Pettenuzzo.

REGRETS:

Board Members: Mike O'Shea, Connie Free.

1. Call to Order

Wes Moore called the meeting to order at 5:35 p.m.

2. Approval of Agenda

MOTION #1 Moved by Danette Mathias and seconded by Sherri Cleaves that the Agenda be approved. CARRIED.

3. Information Items

a) **2018-2019 Membership Forms** – Membership Forms and fees are due by May 1. Reminders will be sent to Board Members who have not yet returned their form.

b) **Board Information File**

The following items were posted on the Board Portal:

OACAS Provincial Update March 2018

OACAS Leadership Competency Framework/Human Resources Toolkit

Information on the Education Liaison Program

OACAS Elections Pamphlets and Provincial Election User Guide

Correspondence from MCYS regarding the Child, Youth, and Family Services Act

4. Declaration of Conflict of Interest

Board Members were asked to declare any conflict of interest. No conflict was declared at this time.

5. Consent Agenda

Items on the Consent Agenda included the Minutes of the February 2018 Board Meeting, the Minutes of the Quality Performance Committee Meeting – March 2018, the Executive Director's Report, and the April 2018 Health and Safety Report.

MOTION #2 Moved by Christine Pascall and seconded by Rose Cameron that the Consent Agenda items be approved. CARRIED.

6. Discussion Items

(a) Quality Performance Committee Report

The Quality Performance Committee met on March 26, 2018. Ann Cuzzolino provided the highlights from the meeting. The Minutes were included in the Board package. The Quality Improvement Plan, due to the Ministry by March 31, 2018, was the main discussion item at the meeting.

MOTION ARISING FROM THE MEETING:

MOTION #3 Moved by Danette Mathias and seconded by Christine Pascall that the Quality Improvement Plan – March 2018 submission be approved. CARRIED.

(b) French Language Services Compliance Report 2018/2019

The French Language Services Compliance Report for 2018/2019 was sent to all Board Members by email for review and approval as it was due to the Ministry by March 31, 2018.

MOTION #4 Moved by Michelle Proulx and seconded by Ann Cuzzolino that the French Language Services Compliance Report 2018/2019 be approved. CARRIED.

(c) Youth In Care Education Assistance Fund – Special Request

A request was made by a youth who was a Crown Ward of the Society and raised in a foster home until the age of 18. The youth is over the age of 21, is enrolled in a college program to obtain a marketable trade, and is currently supporting himself through part-time jobs and OSAP. This youth has been a recipient of bursaries from the Youth-In-Care Education Assistance Fund. The youth has requested assistance with the cost of the exams he must write for his program and trade.

MOTION #5 Moved by Christine Pascall and seconded by Sherri Cleaves that additional assistance be provided to B.E. from the Youth-In-Care Education Assistance Fund to cover the cost of exams in the amount of \$510. This is considered an exceptional circumstance. CARRIED.

(d) CPIN Update

Kim Streich-Poser provided an update on the implementation of CPIN. The Society went "live" on CPIN on April 15, 2018, the 27th CAS in the province to do so. Sudbury-Manitoulin CAS and Hamilton Catholic CAS also implemented CPIN on the same date. Whenever an agency goes live on CPIN, all agencies currently on CPIN will not be able to use the system for a short period of time. A Business Continuity Plan has been developed for when this occurs.

(e) Proclamation of the Child, Youth, and Family Services Act

Kim Streich-Poser provided an update on the Child, Youth, and Family Services Act that will be proclaimed on April 30, 2018. Part of the Act dealing with 16- and 17-year-olds was proclaimed in January 2018. The Minister will have additional powers when it comes to Board of Directors under this Act. Additional information will be provided as it comes forward. The parts of the Act that deal with disclosure and the protection of privacy will be proclaimed in 2020, thus giving Societies time to develop consistent practices and procedures. There will be administrative burden implications with this part of the Act.

(f) Governance

(i) Board Recruitment

Four positions are up for renewal at this year's Annual General Meeting. Tracey Talvitie and Ann Cuzzolino have indicated they are interested in returning to the Board for another term. Wes Moore and Kim Streich-Poser have met with two potential Board Candidates, Jennifer Osesky and Nuala Kenny, who have indicated they are interested in joining the Board of Directors.

(ii) OACAS Board Orientation Modules 5 and 6

Board Members were asked to provide comments/feedback on Modules 5 and 6.

(iii) OACAS Governance Survey

The annual OACAS Governance Survey will be available for completion from April 20 to May 26, 2018. Information and instructions will be forwarded to Board Members.

7. Other Business

No other items were added to this portion of the agenda.

The Public portion of the meeting ended following this item